

Setting Up iPad & iPhones for Mail

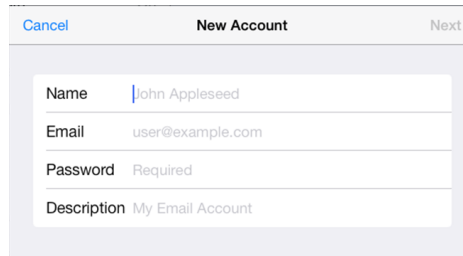
You can follow the directions below to setup your iPad or iPhone to receive your district's email messages.

Click the "Settings" icon from the home screen.

Click "Mail, Contacts, Calendars" on the left side of the screen.

Click "Add Account" and then click "Other" on the right side of the screen.

Click "Add Mail Account". This will pop-up another window.



The screenshot shows a 'New Account' dialog box with the following fields and values:

Field	Value
Name	John Appleseed
Email	user@example.com
Password	Required
Description	My Email Account

Type your name, your whole email address and the password for your email. Your device will add "Rcstn" in the bottom field for "Description". Click "Next" once you have entered all of the information.

Type the following information for the incoming and outgoing mail servers

INCOMING MAIL SERVER

Host Name: secure.emailsrvr.com

Username: (type your full email address for the username)

Password: (type your password for your email account)

OUTGOING MAIL SERVER

Host Name: secure.emailsrvr.com

Username: (type your full email address for the username)

Password: (type your password for your email account)

Click next and follow the steps on the screen to finish the setup.